



CROWFOOT PRINT • 403-547-4100

info@crowfootprint.com

Need a new resume, but don't know where to start?
Let us create the resume that lands you that job!

NAME _____

ADDRESS _____

PHONE: _____ EMAIL: _____

CAREER OBJECTIVE (what you're looking for, example part time, full time) _____

SKILLS AND ABILITIES

Grid for skills and abilities with two columns and five rows of lines.

WORK EXPERIENCE / HISTORY (starting with most recent)

Company Name _____ Job Title _____

Dates of Employment _____

Responsibilities _____

Three horizontal lines for writing responsibilities.

Company Name _____ Job Title _____

Dates of Employment _____

Responsibilities _____

Three horizontal lines for writing responsibilities.

Company Name _____ Job Title _____

Dates of Employment _____

Responsibilities _____

One horizontal line for writing responsibilities.

Continued...

Work Experience cont'd

Co. Name _____ Job Title _____

Dates of Employment _____

Responsibilities _____

Co. Name _____ Job Title _____

Dates of Employment _____

Responsibilities _____

EDUCATION

School _____ Dates attended _____

Degree / Diploma _____

Location: _____

School _____ Dates attended _____

Degree / Diploma _____

Location: _____

School _____ Dates attended _____

Degree / Diploma _____

Location: _____

EXTRA COURSES (for example CPR)

Course _____

Course _____

Course _____

Course _____

Course _____

Course _____

VOLUNTEER / COMMUNITY ACTIVITIES
